

ADMISSION CHECK SHEET

www.wvact.net

390 Stanaford Rd.
Beckley, WV 25801
(304) 256-4615

Cosmetology



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Prerequisites

- Must be 18 years old (within 6 weeks of the first day of school)
- High school diploma or WV approved equivalent

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Start Here

- **Required:** Go to wvact.net and click on "Request TABE Exam"
- **Required:** Complete your financial aid applications. Go to wvact.net.
 - For Pell Grants visit: Click on "Financial Aid"
 - Click on "Complete your FASFA application."
 - For HEAPS Grants visit: Click on "Financial Aid"
 - Click on "Complete your HEAP's application."
- **Required:** Go to wvact.net and click on "Financial Aid"
 - Complete and submit the form "I Have Applied"

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Once Financial Aid Applications Are Received

- You will be contacted by ACT's financial aid office.
- You must supply any required documentation to complete financial aid.
- You should have completed your twelve hours with Adult Education.
 - The Cosmetology Coordinator will schedule your interview.
 - Wait to receive the results of the interview in the mail.
 1. Follow any and all instructions detailed in the letter.

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Final Steps

- You've been accepted into the Cosmetology program.
- You've completed the required twelve hours with Adult Education.
- You've completed all requirements with financial aid.

You will be contacted by ACT's financial aid office to:

 1. Complete ACE Advantage Application
 2. Sign Award Letter (If Awarded)
 3. Sign Cost Sheet
- Attend the **Mandatory** orientation on Date: _____ Time: _____

Bring the following with you:

 1. High school diploma or WV approved equivalent
 2. Social Security card
 3. Photo ID
 4. Non-refundable registration \$201 (must be exact change/check)
 5. Certificate of Health Form and required head shot photos

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Start class Date: _____ Time: _____

Financial Aid

The Cosmetology program qualifies for Pell, HEAPS, ACE, VA, WIOA, and WV Vocational Rehabilitation.

Visit wvact.net/Financial Aid

Satisfactory Academic Progress

To meet SAP, a student must:

- Maintain a continuous "C" average.
- Attend at least 90% of the program hours for each grading period.
- Maintain a continuous 90% attendance rate for the program.
- Complete the course within the originally scheduled course hours.

Visit wvact.net/Policy

Refund Policy

During first enrollment period
1 to 945 hours

There is no refund for fees after the start of class!

There is a 100% refund on tuition during the first five days of the program!

There is a 50% refund on tuition during day 6 thru day 10 of the program!

After day 10 of the program there is No Refund!!

During second enrollment period
946 to 1890 hours

There is No Refund once the second enrollment period starts!

Visit wvact.net/Policy